



Online Banking Enrollment

How to Enroll in Online Banking

1. Visit **www.usccu.org**
2. Click **"Enrollment"**
3. Enter your **Member ID** (Account Number)
4. Enter your **Online Access PIN** (provided upon account opening)
5. Accept **Terms & Conditions**
6. Click **Enroll**
7. Create **Username** and **Password**

Once you complete this section you will be prompted to sign on using your new Username and Password

8. Enter **new** Username and Password, Click **"Login"**
9. You will now be prompted to answer **5 Security Questions**. Once completed, click **"Save"**.
10. You will be prompted to set up your phone for identity verification. You will receive a text or phone call with a verification code. Enter the code and click "verify".

CONGRATS! You have successfully enrolled and will now be directed to your Online Banking landing page.

Next Step: Click the link to sign up for **e-Statements**.

Questions?

Call US at **615-256-8712** or visit **www.usccu.org**.



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e-Statement Enrollment

How to Enroll in e-Statements

1. Visit **www.usccu.org** and login to **Online Banking**.
2. Scroll down to the **Services** section and click the **e-Statements** link.
3. A box will appear, click **Continue** to open the e-Statements site.
4. Read the **Usage Terms and Agreement**.
5. Click the **eSign Document** link.
6. Download the PDF with a confirmation code listed in the **Top Blue Box**. Type the code in the box on the previous screen and click the **I Agree** button.
7. Verify the **Email Address** on your account is correct, ensure the **e-Statement** button is selected and click **Next**.
8. Confirm your email address and statement delivery preferences and click **Enroll**.

CONGRATS! You have successfully enrolled and will now be able to view your statement online the next time it is processed (checking accounts monthly, savings accounts quarterly).

Next Step: To view your **e-Statements**, all you need to do is login to **Online Banking**, scroll down to the **Services** section and click the **e-Statements** link.

Questions?

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